

JOB OPPORTUNITIES – NON-UNION

- POSITION (NON-UNION):** One (1) Full Time Coordinator
- DEPARTMENT/CAMPUS:** Mental Health and Addictions – Withdrawal Management Centre, Brampton
- POSTING NUMBER:** 112346
- HOURS:** Currently 8 hour days – evening or weekend work may be required based on the operational needs
(Subject to change in accordance with operations requirements)
- QUALIFICATIONS:**
- Minimum of three years leadership experience in withdrawal management services.
 - Bachelor’s Degree in a Health or Social Services discipline with a concentration in addictions, and/or complemented by other recognized academic credentials in addiction studies.
 - Designation as International Certified Alcohol Drug Counsellor or Certified Addictions Clinical Supervisor is an asset
 - A combination of academic credentials and relevant experience will be considered.
 - Experience in facility management an asset.
 - Experience and knowledge of Concurrent Disorders is an asset.
 - Demonstrated knowledge of addictions including screening and assessment regarding withdrawal management.
 - Strong working relationships with community partners.
 - Extensive knowledge of the Ontario Withdrawal Management Standards.
 - Demonstrated excellent interpersonal and leadership skills.
 - Demonstrated verbal, written and computer skills.
 - Demonstrated skill in data analysis and reporting.
 - Excellent attendance and punctuality.
 - Travel between hospital campuses and community agencies required. Valid Ontario drivers license and own vehicle preferred.
 - Current CPR and NVCI training is an asset.
- JOB SUMMARY:**
- Reporting to the Manager of Addiction Services, this individual will ensure that a healthy and safe environment for both staff and clients is maintained, Ontario Withdrawal Management Standards are adhered to, and the Centre operates in accordance with the mission and vision statement of The Mental Health and Addiction Program of William Osler Health System. This individual will be responsible for the day to day operations of Withdrawal Management Centre for an ethno-culturally diverse population. Key responsibilities include, but are not limited to: supervision and clinical support of Addiction Crisis Workers; scheduling of staff to ensure that the Centre operates 24/7; program development and evaluation in collaboration with Manager and other key stakeholders; coordination of student placements and leadership of student training; analysis and reporting of operational statistics and indicators; initiates recommendations to improve quality of client care; ensures that policies and procedures are adhered to; serves as a Catalyst administrator; and works with Manager and other staff to ensure that facility is highly maintained.
- The successful applicant will attend hospital and community meetings to ensure that both program and client needs are represented, and that the mental health and addiction system is seamless, responsive, and accessible to all individuals.
- PLEASE APPLY ON OR BEFORE:** Wednesday, January 4th 2012
- POSTED:** Wednesday, December 28th 2011
- APPLY TO:** www.williamoslerhs.ca

Only those individuals selected for an interview will be contacted

Resume must be submitted with your application in order to be considered